

Nairn Coastal Rowing Club – Committee Meeting Minutes

Boathouse

Wednesday 26th March 2025, 7pm

Present: Alison, Dot, Kirsty, Laura, Sally M, Nick, Bob, Matt, Catriona

Apologies: Mairi, Sally W

Welcome: Alison welcomed everyone to the meeting.

Appoint Secretary: Laura and Catriona will share the role.

Treasurer Report: A handover from Sally to Matt has still to take place. Agreed four signatories would be beneficial for signing off payments – Sally M, Matt, Dot and Bob.

Membership Update: for the next meeting

Induction of New Trustees: Sally M went through the induction procedure for new committee members. Sally M will send out the procedure to all new committee members. Everyone on the committee is a trustee of the club and will have to fill out a Trustee Declaration form available from SCIO. Kirsty has already sent the link for the form and these should be completed and a copy kept by the club. The Club's constitution is on the website.

Follow up from AGM:

*Online shop – agreed this should be put out to members to see if someone was willing to run this.

*£2 Rowing donation – agreed this should be a voluntary donation and the wording on the calendar will be altered to reflect this (Dot).

*Minutes of AGM still to be finalised and put on website.

Boat Maintenance and Cleaning Update: There is a book in the boat shed where any maintenance required can be logged. Agreed to buy a second bailer and a bailer for regattas. Agree Nick to research.

Worlds Update and Regattas: There is a meeting on the 2nd April to discuss the races we wish to enter for the worlds. The club entry has to be in by 2nd May.

Other events the club has place markers for are:

- 5 Harbours Row - 10/11 May (Portsoy to Buckie)
- Ullapool -24/25 May (Confirmed place, scrutineering for the Worlds)

Club Website Redesign Update – Agreed this should be put out to members to ask if someone would be able to do this.

Proposed Amalgamation of Watersports Clubs Update – Still progressing slowly. There was a short discussion about beach sprints.

AOB:

- * NCRC Social Media - Laura will liaise with Leah to take this forward.
- * Bob will replace the lock on the main boatshed door. Bob needs to know who has left the club so fobs can be reassigned.
- *Laura will liaise with Mairi about a pack for new members.
- *Laura will set up a google drive for the committee.
- *Agreed to make John Ashford an Honorary Club member in appreciation for all the work he has done on the skiffs.
- *Agreed to think about getting involved in a community based charity like Blue Space Highland once the Worlds were over.

Actions:

Who	What	Complete?
Everyone	Complete Trustee Declaration Form . Hard copy to one of the secretaries. E-copy send to nairrowing@gmail.com .	
Dot	Agree new wording around Voluntary Donations for the calendar.	
Alison	Finalise minutes from AGM and share with club / add to the website.	
Sally M / Matt	Treasurer Handover to Matt	Handover 31 March
Sally M / Matt	Set up new account Signatories (Matt / Dot / Bob / Sally M)	In progress (31 March)
Nick	Purchase bailer pump / new bailer scoop	
Laura	Set up Google Drive for committee use.	Complete - needs a test run at next meeting and a discussion about accessing club mailbox.

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Alison	Finalise minutes from AGM and share with club / add to the website.	
Sally M / Matt	Treasurer Handover to Matt	Handover 31 March
Laura	Set up simple intro pack for new members, discuss with Mairi.	
Laura	Discuss social media with Leah	Complete - Leah will cover regattas & events. Laura will cover every day rows and socials. Laura now has access to Facebook. Onus on club members to share photos.
Bob	Arrange new door lock for boatshed.	
??	Find someone to manage club website and online shop.	

Date of the next meeting: Wednesday 30th April, 7pm

The meeting ended at 8.20pm