

Nairn Coastal Rowing Club – Committee Meeting Minutes

Boathouse: Wednesday 24 September 2025, 7pm

Present: Alison, Sally W, Laura, Nick, Bob, Catriona, Jeanette

Apologies: Matt, Kirsty, Dot, Mairi, Sally M

Welcome: Alison welcomed everyone to the meeting and particularly Jeanette for attending part of the meeting.

Matters Arising

1. Attendance at SCRA AGM - Will put out a final call for anyone interested in attending. **Action** for Sally W to put in the newsletter. **Action:** Laura to ask the committee for their views on SCRA AGM items.
2. Clarification of Bosun spend - revisited policy and agreed it was clear. **Action** for Matt to share policy.

Membership Update:

- Membership numbers haven't changed since last month.
- The recent have a go session was well attended with some wanting to sign up immediately. **Action:** Think about having membership forms in the boatshed to hand out.

Treasurer Report:

- Account: £5515 Savings: £10093
- Aware that there is an increase in running costs relating to the maintenance of the building and insurance. **Action:** Matt to calculate annual operating costs.

Boat Maintenance & Kit:

- Small Gazebo Repairs - in hand at the moment

Health & Safety:

- Safety and Maintenance Schedule - Jeanette talked through the checklist she has produced summarising the compliance checks necessary for the boatshed. She highlighted which checks are mandatory and which are recommended and when they should be carried out. Agreed to start with the mandatory ones. Agreed also to start monthly fire alarm checks. We are very grateful to Jeanette for her help and expertise.

Action: Alison will check the club's public liability.

Action: Committee to get contacts of local suppliers to carry out mandatory checks.

Action: Laura will set up an online safety log book.

Action: Catriona will write instructions for doors.

Action: Matt to be an additional account holder for the door entry app.

Regattas / Social events:

- The recent club meeting (10/9/25 see Appendix for notes from the meeting) produced several good ideas for the winter programme. To start with we highlighted:
 - Coxes training 22nd November
 - Christmas meal (being organised)
 - A winter solstice event on Sunday 21st December **Action:** Dot to check tide times.
- In addition we booked the bowling club for monthly winter club nights - 12/11/25, 14/1/26, 11/2/26, 11/3/26
- We discussed fund raising ideas as we are aware of the club's increased running costs. **Action:** Committee to think of possible ideas.
- RNLI is looking to have possible rescue practice. **Action:** Alison to liaise with Jeanette about a possible date.

Actions

Start	Who	What	Complete?
24/9/25	Sally W	To put a final call out for attendance at SCRA AGM in October in the newsletter.	
24/9/25	Laura	To ask the committee for their views on SCRA AGM items.	Complete. Waiting for feedback.
24/9/25	Matt	To share maintenance and repair policy with Bosuns.	
24/9/25	Committee, Mairi	Think about having membership forms in the boatshed to hand out after come and try sessions.	
24/9/25	Matt	To calculate annual operating costs.	
24/9/25	Alison	To check the club's public liability.	
24/9/25	Committee	To get contacts of local suppliers for H&S checks.	
24/9/25	Laura	To set up an online safety log book.	
24/9/25	Catriona	To write instructions for accessing doors.	
24/9/25	Matt	To be an additional account holder for the door entry app.	

24/9/25	Dot	To check tide times for a winter solstice event.	
24/9/25	Committee	To think of possible fund raising ideas.	
24/9/25	Alison	To liaise with Jeanette about a possible date for RNLI practice rescue.	

27/08/2025	Alison	Liaise with Sailing and Kayak Clubs re: affiliation	
27/08/2025	Laura	Book venue for 10th September for winter programme meeting	Complete - St Columbus Church Hall.
27/08/2025	Laura	Contact Highland Council regarding 'Keep Clear' signage on road in front of boat shed	In progress.
27/08/2025	Bob / Matt	Provide copies of roller door warranty and proof of purchase so bosuns can move forward with repairs.	
27/08/2025	Mairi	Arrange September 'Have a go' row	Complete.
27/08/2025	Matt	Write Gift Aid update for newsletter	Complete
27/08/2025	Laura	Email kayak club re: seasonal storage of trailer	Complete. Code has been supplied. £50 for seasonal storage. NKC board to approve at their meeting 6 Oct.
27/08/2025	Laura	Invite Jeanette to September meeting.	Jeanette confirmed she will attend.
27/08/2025	Sally W	Communicate Nairn Regatta meeting via newsletter and calendar.	Complete.
27/08/2025	Matt	Calculate rough transport cost for getting a boat to Orkney.	Complete. Approx £450 return Northlink + fuel.
27/08/2025	Alison	Ask Lucy if she will organise Christmas Meal	Lucy has agreed to organise Sundancer again.
27/08/2025	Laura	Sign all devices out of the club G-mail.	Complete

Date of the next meeting: Wednesday 29 October 7pm Boatshed

Meeting ended 8.40pm

Link to outstanding actions from previous meetings: [NCRC Actions](#)

Appendix - Notes from Club Meeting 10/9/25

Notes from the Club Meeting 10/9/25 St Columbus Church Hall

20 club members attended

1. Ideas for club evenings over the winter (hope to use the bowling club for these)

- Coastguard presentation jointly with the Sailing Club
- Life jacket clinic, offered by Jeanette
- Effects of cold water immersion, offered by Jeanette
- Local weather patterns, offered by Matt
- Knots and tying up boats, offered by Robbie
- Guest speaker, perhaps someone that has rowed long distance
- CPR
- Screening of a rowing related film e.g. Boys in a Boat
- Local tidal patterns (David Vass)
- Fitness challenges

2. Ideas for the Rowing Program over the winter

- Evening rows
- Winter challenge – distance
- Schedule times for cleaning boatshed and harbour area
- Possibly vary days of rows to allow evening rows
- Think about inland lochs and canal
- Winter solstice row, maybe with Findhorn

3. Ideas to encourage new members

- Making facebook membership enquiries simpler
- Have leaflets to hand out (Vitamin Sea publish leaflets)
- More flexibility to allow people to get out in a boat e.g. sitting in bow bow seat
- Youth development (long term goal)
- 5 taster rows for £5 then if join £5 taken off membership
- Open days or evening
- Clear skills development

4. Ideas for Coxes development

- Coxes course for new coxes – 22nd November
- Progress development of existing trainee coxes
- Aim to get about ¼ of members to be coxes

- Communication between coxes and developing coxes
- Coxes days to focus on certain things e.g. manoeuvring around harbour