

## Nairn Coastal Rowing Club – Committee Meeting Minutes

### Boathouse

Wednesday 28 May 2025, 7pm

**Present:** Nick, Sally W, Dot, Mairi, Catriona, Sally W, Laura

**Apologies:** Matt, Alison, Bob, Kirsty

**Welcome:** Dot welcomed everyone to the meeting.

**Approve previous minutes:** The previous minutes were approved and will now be placed on the club website.

**Matters Arising:** The committee agreed to leave trialling Spond until August after the worlds.

The committee also agreed to pay about £25 for an advert free version of the Calendar. This would help make using the calendar a lot easier. **Action:** Sally W will send Matt relevant information to pay Brown Bear.

There are still a couple of OSCR forms to be completed. **Action:** Laura will collect all completed forms.

**Membership Update:** There are currently 62 Members (down from 78). Members had left for various reasons. There are 4 new members and 5 people are waiting to have an induction row.

**Treasurer Report:** There is £8073.29 in the current account and £10,068.70 in the savings account. Dot has still not managed to become a signatory. Now going to try and get Nick as an additional signatory.

After some discussion about how members could claim expenses it was agreed a brief note would be put on the website to make it easier for members. **Action:** Matt will put a note on the website.

The committee agreed to keep the mileage rate for towing the skiffs at 45p/mile. This keeps it under the tax threshold [Check if you need to pay tax on mileage payments as a volunteer driver - GOV.UK](#). The committee were appreciative of the extra responsibility members take when towing the skiffs, towers should contact the committee if they are financially disadvantaged because of towing.

**Boat Maintenance:** Dulsie was scrutineered at Ullapool and everything was fine except the bow rope was too short. **Action:** the Worlds Committee will liaise with the bosuns to ensure Dulsie meets the standard.

We need a new road trailer for Esther as the existing one was unsafe and should not be used. The launch trolley also needs to be replaced. **Action:** Sally W will research options for replacing both the launch and road trolley.

At the moment the road trolleys are stored in the yard on the pier. It was felt this contributes to their deterioration and we should try and find a more appropriate storage area. **Action:** Alison to contact the Sailing club as a possibility to store trailers in the dinghy yard.

**Regattas and Worlds:** The Ullapool regatta had mixed results and weather. The Lossiemouth mini regatta is taking place on 14th June. 16 people have signed up. We are still needing someone to volunteer to organise Nairn's entry. **Action:** Dot will put another note out looking for a volunteer.

**Worlds:** There will be about 70 boats at the Worlds. There are various events as well as the races. One of them is a Daft Duck Day when all the boats are decorated. **Action:** In the next newsletter we will ask for volunteers to decorate Dulsie for daft the charity Daft Duck Day.

**Newsletter:** Sally W requires articles from the committee. **Actions:** Catriona/Laura will provide list of points to note from committee meeting, Alison will provide Chair's message (to include a message encouraging volunteers to support events so this doesn't keep falling on the same people), Worlds Committee provide some information.

**AOB:** Victoria Parodi has volunteered to support website refresh and running of online shop. **Action:** Alison will follow up with Victoria regarding.

There was some discussion about the use of the club mailbox. It was agreed personal emails should not be used for club business. It was felt that the mailbox does need some tidying up and made more secure. It was useful to have separate emails for regattas and membership. Sally W has a document outlining how the mailbox is organised. **Action:** Laura will review the mailbox for secretary use. **Action:** Matt will set up an email for treasurer use. **Action:** Sally M to send Matt a list of contacts which will need the new treasure email address.

It was felt an air horn could be useful when leaving and entering the harbour. It was also felt an anchor bag to fit under the front bow seat would be safer than the existing bucket. Agreed that an anchor bag will be purchased - Dot has already given the go ahead. **Action:** Nick will check with the coxes and bosuns and then purchase two horns.

**Date of the next meeting:** Wednesday 25th June, 7pm Boatshed

The meeting ended at 8.30pm

**Actions:**

Start	Who	What	Complete?
28/3/25	Everyone (Laura to coordinate)	Complete Trustee Declaration Form. Hard copy to secretaries. E-copy to <a href="mailto:nairnrowing@gmail.com">nairnrowing@gmail.com</a>	Ongoing - waiting for hard copy from Kirsty.

NCRC Committee Meeting Minutes 28/5/2025

		From Summer 2025 all trustee details must be uploaded to the OSCAR online portal.	
28/3/25	Dot	Agree new wording around Voluntary Donations from calendar.	Wait until after trial of SPOND
28/3/25	Sally M/ Matt	Set up new account signatories (Matt, Dot, Bob, Sally M) 30/4/25 – also Nick	In progress
28/3/25	Laura	Update intro pack for new members. UPDATE 28/5: Sally W shared docs with Laura to be updated.	Ongoing
28/3/25	Alison	Find someone to manage club website and online shop. UPDATE 28/5: Contact Victoria Parodi as per note above.	Ongoing
30/4/25	Catriona/Sally W	Put AGM minutes and accounts on the website, Also minutes of March committee meeting on website.	Complete 1/5/25
30/4/25	Sally W	Put a note on the website to suspend new members until 15 <sup>th</sup> July	Complete
30/4/25	Sally W	Update new bosuns on the website	Complete 1/5/25
30/4/25	Mairi	Will contact Sailing club to suggest meeting after the summer. Also contact to check if having a Harbour day this year.	Complete 9/5/25
30/4/25	Catriona	Write to Murray Travel to thank them for their donation	Complete 1/5/25
30/4/25	Kirsty and Everyone	Set up a SPOND account and trial it	In progress
30/4/25	Sally W	Advertise club BBQ and rows in the next newsletter.	Complete 4/5/25
28/5/25	Sally W/ Matt	Pay Brown Bear for ad free calendar	Complete 2/6/25
28/5/25	Worlds Committee (Nick / Dot)	Liaise with the bosuns to ensure Dulsie meets the Worlds standard	

NCRC Committee Meeting Minutes 28/5/2025

28/5/25	Sally W	Research options for replacing the road and launch trolley for Esther.	
28/5/25	Sally W	Liaise with Martin to ensure road trailer is serviced ahead of worlds.	
28/5/25	Alison	Contact Sailing club for possible trolley storage in Dinghy yard.	
28/5/25	Dot	Put a note out requesting a volunteer to organise Nairn's entry to the Lossiemouth regatta	
28/5/25	Worlds Committee (Nick / Dot)	Contribute an article in the newsletter about the Worlds and a request for volunteers to decorate Dulsie for Daft Duck Day.	
28/5/25	Matt / Sally M	Matt to set up treasure email and introduce himself / new email address to key contacts. <b>Sally M</b> to send Matt a list of key contacts who will need new email address.	Mailbox set up 1/6/25 ( <a href="mailto:Treasurer.NairnRowing@gmail.com">Treasurer.NairnRowing@gmail.com</a> ) Contacts sent 4/6/25
28/5/25	Catriona/Laura Alison	Summarise points of note for the newsletter from latest committee meeting and message from the Chair	Complete
28/5/25	Nick	Check with the bosuns and coxes about air horns.	