

Nairn Coastal Rowing Club – Committee Meeting Minutes

Boathouse

Wednesday 25 June 2025, 7pm

Present: Matt, Nick, Bob, Alison, Catriona, Sally W, Mairi, Sally M

Apologies: Dot, Laura, Kirsty

Welcome: Alison welcomed everyone to the meeting.

Approve Previous Minutes: The May minutes were approved.

Matters Arising: Alison has contacted the Sailing club about the possible storage in their yard for our two road trailers. Unfortunately they do not have any spare space. **Action:** Laura is now going to ask the kayak club.

Sally W has received one quote from Mersea of about £2000 for a new road and launch trolley. There would be a cost of between £200 and £500 to transport the trolley to Nairn.

Action: Sally M is going to find out if the old trailer has some scrap metal value.

Membership Update: There have been no new members in the last month. The committee spent some time discussing induction rows for new members. The have-a-go rows have received good feedback. It was felt that the Introduction pack being developed by Laura was going to be beneficial.

Treasurer Report: The club currently has £7542 in the current account and £10072 in a savings account. Matt has written an expenses policy to inform members on how to claim pre-approved expenditure or expenses. **Action:** Sally W will put this on the website and in the newsletter.

It was agreed that in future the club would add a 10% levy on kit orders. There was some discussion about having an on-line shop and using Sum up for ordering club goods and kit.

Action: Laura will speak to Kay and Stella to see if this would be easier.

Getting additional signatories for the club's bank account is still on-going. **Action:** Matt will contact the bank to see who all has access to the account.

Matt raised the issue of how the club managed small Gift Aid donations. **Action:** Matt will research both small Gift Aid donations and regular Gift Aid donations.

OSCR trustees: There are still a couple of forms to be completed.

Boat Maintenance: Esther's launch trolley is now okay after John repaired it. The new anchor bag has also been fitted.

Fire Alarm/ Safety Officer: The committee discussed several safety issues including the fire alarm, fire extinguishers, first aid, boat safety bags and life jackets. It was agreed there

should be an evening in the autumn for checking the life jackets, first aid kits and safety bags. **Actions:** Matt will check building insurance concerning fire alarm checks. Catriona will write instructions for regularly testing the fire alarm and resetting. Alison will arrange for the fire extinguishers to be checked and the check recorded and also to arrange a time in the autumn for an evening to check the life jackets etc.

Newsletter: Sally W will put out a newsletter before the Worlds and would like items from the committee.

Possible Social events: The recent club barbeque was a great success. It was a sociable evening with several newer club members attending. There was also the chance of rowing and both boats were launched.

A Post Worlds party was thought to be a good idea as a way of celebrating the club's participation and thanking all the membership for their support and for accommodating the extra training rows. It was proposed to hold a sociable evening in the Sailing Club. **Action:** Laura will contact the Sailing Club.

Proposed Amalgamation of Watersports Clubs: Bob updated the committee. It was now thought it would be an affiliation of clubs and the sailing club were now going to look at the financial implications and see what the affiliation fees might be.

Date of the next meeting: Wednesday 30th July, 7pm Boatshed

The meeting ended at 8.30pm.

Actions:

Start	Who	What	Complete?
28/3/25	Everyone (Laura to coordinate)	Complete Trustee Declaration Form. Hard copy to secretaries. E-copy to nainrowing@gmail.com From Summer 2025 all trustee details must be uploaded to the OSCR online portal.	Ongoing - waiting for hard copy from Kirsty.
28/3/25	Dot	Agree new wording around Voluntary Donations from calendar.	Wait until after trial of SPOND
28/3/25	Sally M/ Matt	Set up new account signatories (Matt, Dot, Bob, Sally M) 30/4/25 – also Nick UPDATE: 25/6/25 - check with bank to see who has access to the account	In progress
28/3/25	Laura	Update intro pack for new members.	In progress

		UPDATE 28/5: Sally W shared docs with Laura to be updated.	
28/3/25	Alison	Find someone to manage club website and online shop. UPDATE 28/5: Contact Victoria Parodi as per note above.	Ongoing
30/4/25	Kirsty and Everyone	Set up a SPOND account and trial it	In progress
28/5/25	Worlds Committee (Nick / Dot)	Liaise with the bosuns to ensure Dulsie meets the Worlds standard	In progress
28/5/25	Sally W	Research options for replacing the road and launch trolley for Esther.	In progress
28/5/25	Sally W	Liaise with Martin to ensure road trailer is serviced ahead of worlds.	Bitz has checked over Dulsie's trailer, no issues and is road safe.
28/5/25	Alison/Laura	Contact Sailing club for possible trolley storage in Dinghy yard.	25/6/25 No space in sailing club. Laura emailed kayak club 28/06.
28/5/25	Worlds Committee (Nick / Dot)	Contribute an article in the newsletter about the Worlds and a request for volunteers to decorate Dulsie for Daft Duck Day.	No volunteers. Action cancelled.
28/5/25	Nick	Check with the bosuns and coxes about air horns.	Complete and purchased.
25/6/25	Sally M	Find out if the old trailer has some scrap metal value.	
25/6/25	Sally W	Sally W will put the Expenses Policy for members on the website and in the newsletter.	
25/6/25	Laura	Laura will speak to Kay and Stella about using Sum up for kit orders.	Touched base with Kay, she is supportive of using the online shop for kit orders. Will discuss in detail after the Worlds.

25/6/25	Matt	Matt will research both small Gift Aid donations and regular Gift Aid donations.	
25/6/25	Matt Catriona Alison	Matt will check building insurance concerning fire alarm checks. Catriona will write instructions for regularly testing the fire alarm and resetting. Alison will arrange for the fire extinguishers to be checked and arrange a time in the autumn for an evening to check the life jackets etc.	
25/6/25	Laura	Laura will contact the Sailing Club about the possibility of hiring the club for a Post Worlds social evening.	