

NAIRN COASTAL ROWING CLUB

MINUTES OF THE COMMITTEE MEETING ON 29th MAY 2024

AT THE BOATHOUSE AT 7PM

Present: Andy, Leah, Tom, Valerie, Stella, Dot, Frances, Sally M.

Apologies: Bob, Mairi, Martin and Bernie.

Meeting began 7.05pm

Welcome: Andy welcomed everyone to the meeting. He said the Regatta was a great day; the lovely weather really helped. He said that what made it such a success was everyone working together so well; Dot and the regatta committee members organising and everyone on the day looking after each other. The novice race was a great success, and our novices wanted to thank the membership for their teaching encouragement.

Coxes training manual update: Bernie and Martin are not able to come tonight. In the meantime, trainee coxes should continue as they are doing. This will be carried forward to the next meeting.

Boathouse opening: As Bob is unable to come tonight this will be carried forward to the next meeting.

Club life jackets update: Stella has priced automatic life jackets. Gael Force own brand are £82.00 inc VAT and Crew Saver automatic life jackets are £96.80 inc VAT.

After some discussion it was agreed for Stella to purchase 10 x Crew Saver life jackets and 1 x spare canister.

Treasurer update: Sally said the amount raised from the stall raffle and other competitions and donations at the Regatta was £976.80.

The club bank balance is approximately £18,568.00. Sally asked as we have a healthy bank balance whether she should open an interest-bearing savings account. After some discussion it was agreed that Sally should open an instant access interest bearing savings account putting in £10,000.00, which would still leave the club with ample working capital.

Sally has received the invoice for club kit and when she and Kay have calculated how much everyone is due, members will be contacted.

Membership update: Mairi sent the following information: The club has 64 paid up members, 6 of which are non-rowers. There have been 8 new members since the start of the year. At present 4 are not rejoining. 11 members are still to pay and Mairi will contact each member to find out if they are rejoining. There are 3 people waiting for a come and try row.

Trailer board update: Stella said they have been purchased for Dulsie and Esther and both working fine.

Newsletter: It was agreed the newsletter would be sent out each month with extra ones when required. The new style newsletter with links that Sally W sent out last month was well received and it was agreed this format should be continued.

It was agreed that Frances will write up the minutes promptly and send to Andy for checking and then forwarded to the rest of the committee members for checking. Once the minutes are agreed Frances will post them onto the website. Sally will then be able to add the link to the minutes in the newsletter. Frances said as she was working on an OU assignment the minutes will be a bit late this month.

Job description for office bearers: It was agreed that office bearers (Chair, Secretary and Treasurer) will check their job descriptions and draft an update if required and bring to the next meeting

Induction procedure for new Trustees: Sally M said that OSCR requires the club to have an induction procedure for Trustees. Val agreed to draft one and bring it to the next meeting

Proposed amalgamation of water sports clubs update: Bob was not here to give us an update. The committee discussed their thoughts, ideas and concerns of the project. It was agreed that three members should make up the NCRC negotiating team. There have been a couple of members who have intimated they may be willing to do this.

Club website: Andy said he thought the website need updating. We need new photo's etc and asked if it needed a new look. After a brief discussion Leah said

she would revamp the website with someone else. This will be carried forward to the next meeting.

Regatta update: Dot said the regatta committee will meet shortly to discuss the Regatta and if they have any ideas for improvements.

Proposed club archive: A club member has suggested there should be a club archive of races entered and medals won etc. The committee agreed this was a good idea and thought it could be posted to the club website.

Club Calendar: It was agreed that all events should be included on the club calendar on the website such as scheduled meetings, maintenance, social meetings etc as well as rows.

Summer solstice: It was agreed the club should have a social event on 20/06/2024 which is the solstice. Dulsie could be prepped that same evening for the Strathpeffer regatta. It will be a good opportunity for a BBQ and social gathering where new and existing members can get to know each other.

We also discussed the possibility of having regular social gatherings at the Boathouse.

Ullapool Regatta: Nairn is second reserve and thinking ahead if two teams drop out should we decline or accept. After some discussion it was agreed to cancel our reserve place as it would mean some clubs would be affected due to several members having already arranged to row with other clubs at Ullapool this year.

Boat maintenance and cleansing: It was suggested that this could take place on a Wednesday evening.

Club governance: Andy said it is good practice to check that various club policies and procedure are up to date and fit for purpose every few years.

Grievance procedure-Andy will draft this

Privacy & GDPR- Sally M and France will check this

Vulnerable persons policy-Val has already drafted one

Policy of scheduling Rows- this has already been checked and is ok

Action Plan-Andy will Draft an update

Asset register and maintenance-John Ashford is in the process of completing this

Club constitution- Andy says one of our members is qualified to check this for us as we must comply with SCIO regulations

Results of checking these will be brought to the next committee meeting.

Date of the next committee meeting: Wednesday 26th June 2024

Meeting ended 9.30pm